



GMFS APPROVED BROKERS REQUESTING TO BE RECOGNIZED AS AN AUTHORIZED “VA AGENT” FOR GMFS

When a GMFS approved Broker’s (main office) requests to be recognized as a GMFS “VA AUTHORIZED AGENT” to take loan applications, request credit reports, appraisals, verify employment and deposits, and conduct settlement on behalf of GMFS, the broker must provide the following information and fee in their request to GMFS.

Company name: _____
DBA(if applicable): _____
Main office address: _____
City, State, Zip: _____
Tax ID Number: _____
Contact Person: _____
(Title): _____
Email Address: _____
Telephone No: _____
FAX No: _____

VA ID Number: _____ (If VA has ever issued a number to you.
Please send us your VA approval letter if you have one.)

Check \$100. Payable to: “Department of Veterans Affairs”

Send this form and the \$100 check to: GMFS, LLC, Attention: Judi Landry, 7389 Florida Blvd Ste 200-A, Baton Rouge, LA 70806.

After receiving the above information and fee, GMFS will forward your request to the VA. It takes approximately one to two months to get your VA Identification Number. The Renewal fee of \$100 is required at the time of application and again at the end of October. This renewal is good until the following December. It is the broker’s responsibility to notify the VA office if the broker’s address changes.

Under current VA guidelines, GMFS-Who has Automatic Authority – can underwrite VA loans in any state that both the Broker and GMFS are licensed.

GMFS can certainly underwrite all your VA loans while awaiting your VA ID Number. If you have any questions, call 888 -883-5690.