



Instructions for Requesting an FHA Case Transfer from GMFS, LLC:

Please email the following to: tmckernan@gmfslending.com

Needed info:

1. Case Number
2. Lender's HUD ID #
3. Sponsor's HUD ID #, if applicable
4. Contact name and phone number for questions

Attachment required:

1. Copy of a signed borrower's authorization or signed/dated statement from the borrower(s) stating they have chosen to pursue financing with your company.

Once received, please allow 3 full business days to research the case to verify that any received appraisal has been logged and any required Mortgage Credit Reject information has been entered into FHAC.

Thank you!